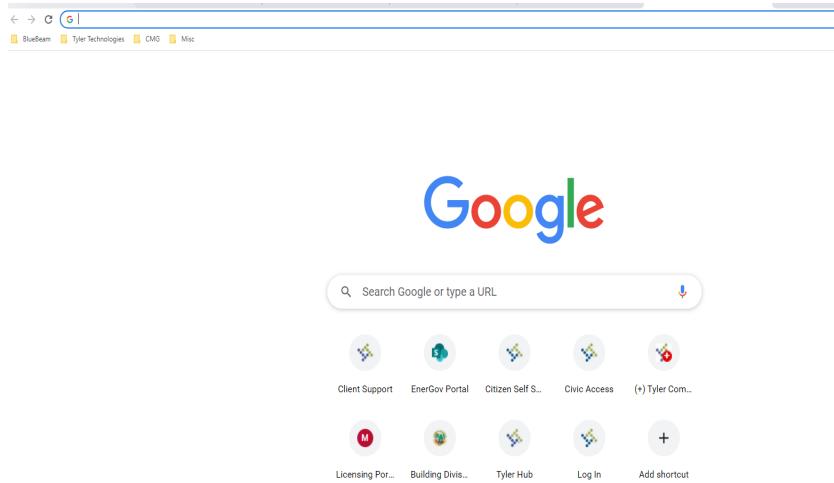


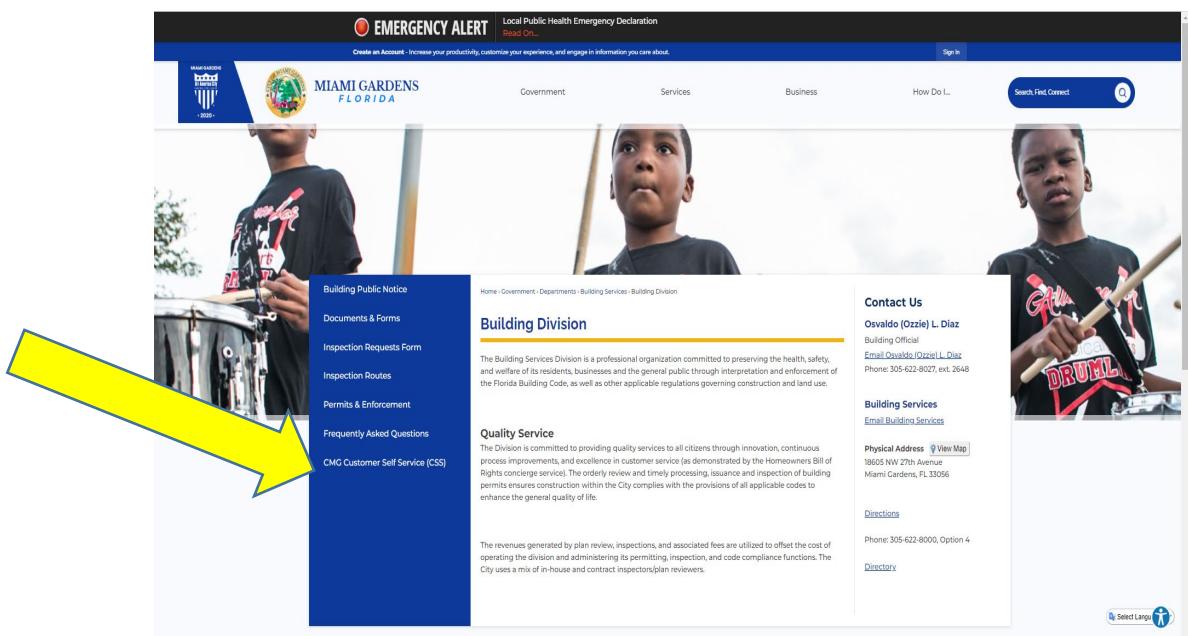


HOW TO GET TO CITIZEN SELF SERVICE PORTAL FROM CITY OF MIAMI GARDENS WEBSITE

1. Open Google web browser.



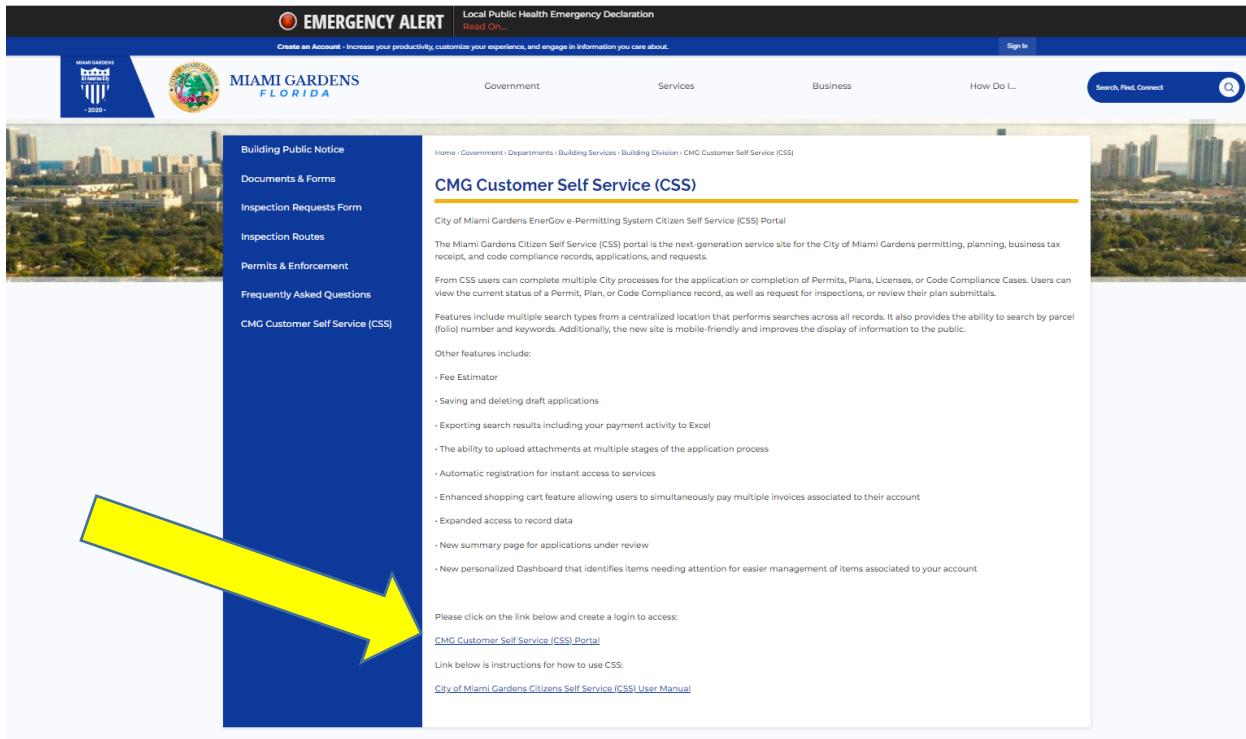
2. Use the following URL to launch City of Miami Gardens Building: <https://www.miamigardens-fl.gov/191/Building-Division>. The following screen should appear. Select **CMG Customer Self Service (CSS)**.



ENERGOV CITY OF MIAMI GARDENS



3. The following screen should appear. Select **CMG Customer Self Service (CSS)**.



EMERGENCY ALERT Local Public Health Emergency Declaration Read On...

Create an Account - Increase your productivity, customize your experience, and engage in information you care about.

Sign In

MIAMI GARDENS FLORIDA

Government Services Business How Do I... Search, Find, Connect

Building Public Notice Documents & Forms Inspection Requests Form Inspection Routes Permits & Enforcement Frequently Asked Questions CMG Customer Self Service (CSS)

CMG Customer Self Service (CSS)

City of Miami Gardens EnerGov e-Permitting System Citizen Self Service (CSS) Portal

The Miami Gardens Citizen Self Service (CSS) portal is the next-generation service site for the City of Miami Gardens permitting, planning, business tax receipt, and code compliance records, applications, and requests.

From CSS users can complete multiple City processes for the application or completion of Permits, Plans, Licenses, or Code Compliance Cases. Users can view the current status of a Permit, Plan, or Code Compliance record, as well as request for inspections, or review their plan submittals.

Features include multiple search types from a centralized location that performs searches across all records. It also provides the ability to search by parcel (folio) number and keywords. Additionally, the new site is mobile-friendly and improves the display of information to the public.

Other features include:

- Fee Estimator
- Saving and deleting draft applications
- Exporting search results including your payment activity to Excel
- The ability to upload attachments at multiple stages of the application process
- Automatic registration for instant access to services
- Enhanced shopping cart feature allowing users to simultaneously pay multiple invoices associated to their account
- Expanded access to record data
- New summary page for applications under review
- New personalized Dashboard that identifies items needing attention for easier management of items associated to your account

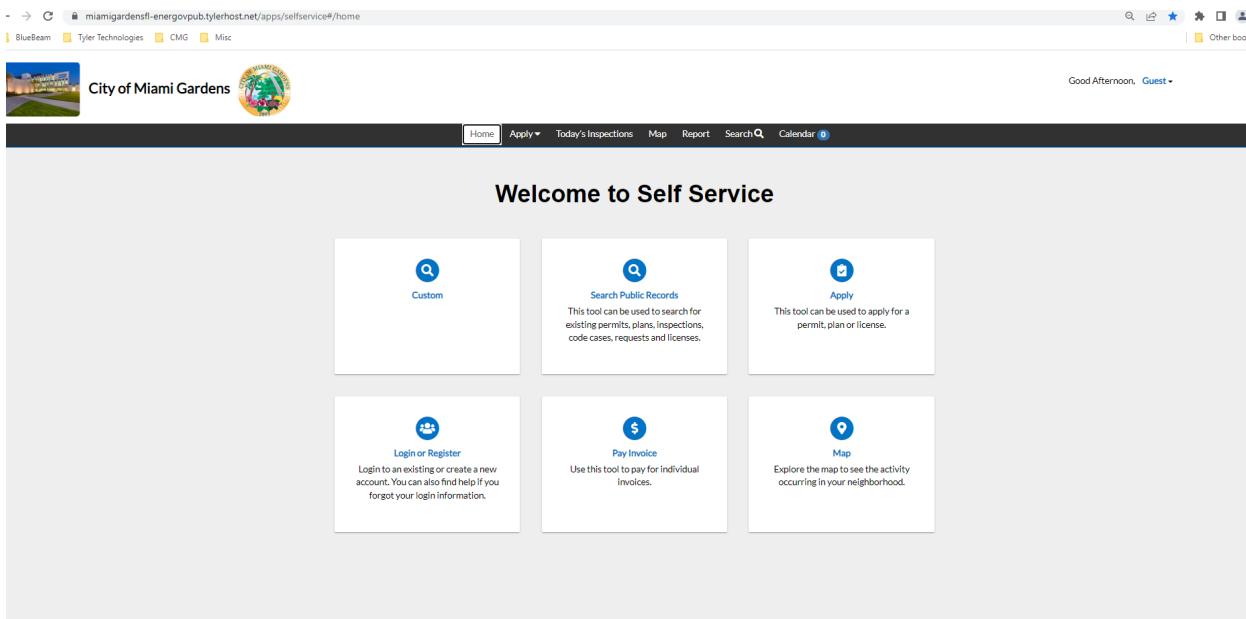
Please click on the link below and create a login to access:

[CMG Customer Self Service \(CSS\) Portal](#)

Link below is instructions for how to use CSS:

[City of Miami Gardens Citizens Self Service \(CSS\) User Manual](#)

4. The following should appear to begin using our online self service portal.



miamigardensfl-energovpub.tylerhost.net/apps/selfservice#/home

BlueBeam Tyler Technologies CMG Misc

Good Afternoon, Guest ▾

City of Miami Gardens

Home Apply Today's Inspections Map Report Search Calendar

Welcome to Self Service

Custom

Search Public Records

Apply

Login or Register

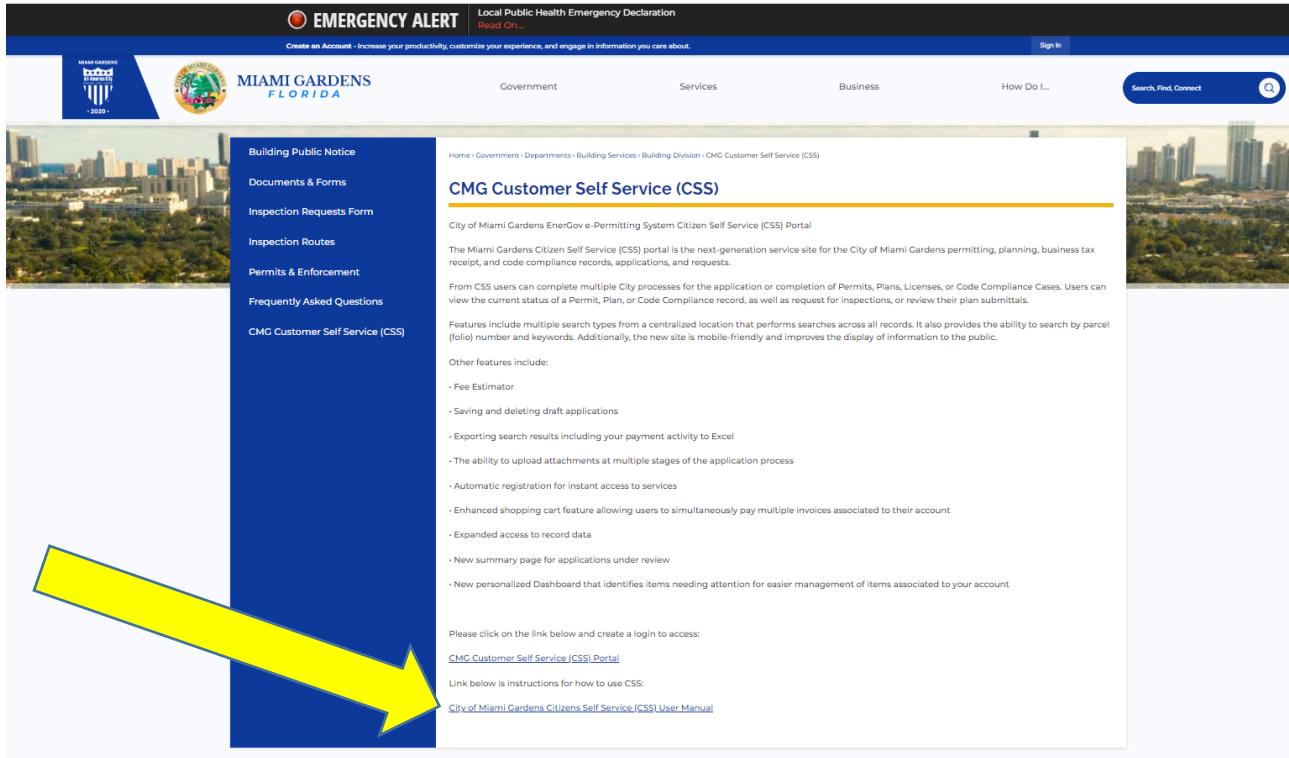
Pay Invoice

Map

ENERGOV CITY OF MIAMI GARDENS



5. For instructions on How to use CSS, click on **City of Miami Gardens Citizen Self Service (CSS) User Manual**.



The screenshot shows the City of Miami Gardens website. At the top, there is an "EMERGENCY ALERT" section with a red button labeled "Read On...". Below the alert, the City's logo and name "MIAMI GARDENS FLORIDA" are displayed. The main navigation menu includes "Government", "Services", "Business", and "How Do I...". A search bar is located in the top right corner. The main content area is titled "CMG Customer Self Service (CSS)". It provides an overview of the portal, mentioning its purpose as the next-generation service site for permitting, planning, business tax receipt, and code compliance. It highlights features like multiple search types, parcel search, and a mobile-friendly interface. A "Frequently Asked Questions" section is also present. At the bottom, links are provided for "CMG Customer Self Service (CSS) Portal" and "City of Miami Gardens Citizens Self Service (CSS) User Manual". A large yellow arrow points to the "CMG Customer Self Service (CSS)" link.

6. You can also click on the CSS LINK to go directly to online portal: <https://miamigardensfl-energovpub.tylerhost.net/apps/selfservice#/home>