City of Miami Gardens

18605 NW 27th Avenue
Miami Gardens, Florida 33056

Mayor Rodney Harris
Vice Mayor Reggie Leon
Councilwoman Shannon Campbell
Councilwoman Shannan Ighodaro
Councilwoman Linda Julien
Councilman Robert Stephens III
Councilwoman Katrina Wilson

MEMORANDUM

TO: Mayor, City Council and All Staff

FROM: Cameron D. Benson, City Manager

DATE: May 10, 2021

RE: Executive Orders 21-101 and 21-102

The City of Miami Gardens is deeply focused on keeping employees, residents, and suppliers safe while working and visiting our facilities. In light of Governor Ron Desantis' Executive Orders Numbers 21-101 and 21-102, which invalidated previous COVID-19 emergency orders and provides for political subdivisions of the State to enact ordinances to protect the health, safety, and welfare of their local populations, we are providing the following clarification regarding safety measures to be taken at the City of Miami Gardens:

- Office staff employees will continue to wear a face mask or face covering at all times, with the exception if the employee is alone and in a private space.
- Employees working outside with the general public are still required to wear a mask at all times. Even if the employee is practicing social distancing and/or working independently, the face covering is required when working outdoors.
- Social distancing of at least six (6) feet will continue to be practiced with all colleagues, residents, and visitors at City Hall.
- Employees will continue to be supplied hand sanitizer by the City and hand sanitizer stations will remain available and operational in City Hall. Employees are encouraged to wash their hands with soap and water frequently.

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- Employees will continue to wipe down their workstations at least twice daily, and that includes door handles and other commonly touched areas. Employees will continue to clean their workstations upon arrival in the morning, in the afternoon prior to leaving, and in-between if needed. For those employees working in the field, all work vehicles and equipment must also be wiped down before and after each usage.

The City will continue to follow the CDC quarantine protocols for individuals identified as "close contacts" with those confirmed as having COVID-19. These guidelines include the following:

Quarantine Guidelines for Non-Fully Vaccinated Individuals/10 Day Quarantine Guidelines:

- The quarantine period will be ten (10) days.
- Asymptomatic individuals may end their quarantine after ten (10) days, without testing and return to the worksite.
- Quarantined individuals with symptoms must continue to monitor their symptoms until fourteen (14) days after exposure.
- If an individual develops symptoms, they must immediately self-isolate and contact their Director/Supervisor as well as their healthcare provider.
- During the 10-day quarantine and after they return to work individuals should continue to follow all COVID-19 precautions such as wearing a mask, maintaining social distancing, washing their hands and avoiding crowds.

Quarantine Guidelines for Fully Vaccinated Individuals:

- Fully vaccinated employees will not need to quarantine and may remain at work providing they meet ALL the following CDC criteria:
- Two (2) weeks have passed since:
    1) receiving a single dose vaccine, or
    2) the second dose in a two-dose series.
- They remain asymptomatic after the current COVID-19 exposure.
- They do not reside in a group home.
- If a fully vaccinated individual does not meet ALL the above criteria, the 10-day quarantine protocol will be followed.

The City will continue to permit telecommuting as a viable alternative work arrangement in cases where individual, job and supervisor are best suited to such an arrangement. Telecommuting allows employees to work at home for all or part of their regular workweek. Telecommuting is a voluntary work alternative that may be appropriate for some employees and some jobs. It is not an entitlement, and in no way changes the terms and conditions of employment. Telecommuting arrangements can be terminated at any time.