

**MODIFIED PROCEDURES FOR  
BUILDING CODE INSPECTIONS  
DURING COVID-19 EMERGENCY PERIOD**

**EFFECT**

Nothing in these Emergency Procedures is intended to modify the requirements for special inspectors of threshold buildings contained in Section 553.79 of the Florida Statutes, or the provisions of Florida Law relating to Alternate Plans Review and Inspections contained in Section 553.791 of the Florida Statutes. Nothing in these Emergency Procedures is intended to limit the authority of the Building Official to issue any interpretation or take any actions consistent with the Florida Building Code or with any of the express provisions below.

These are the procedures for Building Code inspections to be used during the COVID-19 Emergency Period (the “COVID-19 Emergency”) by the Department of Regulatory and Economic Resources (RER). This notice does not set forth procedures for Fire Code inspections.

**INSPECTION PROCEDURES**

These Emergency Procedures allow for three different kinds of inspections which will be presumed to satisfy Building Code requirements: (a) inspections performed by architects, engineers and accredited laboratories (“Qualified Professional Inspections”) (Please note that certain inspections are required to be On-Site Inspections.

*(a) Qualified Professional Inspections*

**1. Applicability**

The permit holder may opt to have inspections performed by a State of Florida licensed and registered architect or engineer who has no financial interest in the construction (“Qualified Professional Inspection”). Inspections by TAS301 accredited laboratories are also acceptable provided they are signed and sealed by the qualified independent professional. This procedure does not supersede or otherwise limit other inspection procedures currently allotted to private providers, threshold and special inspectors.

Upon the effective date of these Emergency Procedures, permit holders will no longer be authorized to contract with contractors for the performance of limited inspection services provided under Executive Order Number 20-52. The City will continue to accept inspection reports relating to such inspections provided the permittee: (a) contracted for such services prior to the effective date of these Emergency Procedures; (b) the inspection is performed prior to July 7, 2020 and (c) report of that inspection is submitted to the County not later than July 31, 2020.

Notwithstanding the Qualified Professional Inspection, certain inspections specifically identified below must still obtain an On-Site Inspection.

## **2. Qualified Professional Inspection Requirements**

Qualified Professional Inspections must be reported on the (CMG) STATEMENT OF INSPECTION REPORT COVID 19. A Report must be completed per each permit. The individual providing the statement must perform and record all inspections for the permit number and provide the completed report to City of Miami Gardens via the email addresses below for the respective trades or the inspector next scheduled inspection.

- a. Building and Roofing- [jrousseau@miamigardens-fl.gov](mailto:jrousseau@miamigardens-fl.gov),  
[jporta@miamigardens-fl.gov](mailto:jporta@miamigardens-fl.gov), or  
[aalvarez@miamigardens-fl.gov](mailto:aalvarez@miamigardens-fl.gov)
- b. Electrical - [jguasp@miamigardens-fl.gov](mailto:jguasp@miamigardens-fl.gov) , or  
[ldiaz@miamigardens-fl.gov](mailto:ldiaz@miamigardens-fl.gov)
- c. Mechanical – [jsariego@miamigardens-fl.gov](mailto:jsariego@miamigardens-fl.gov)
- d. Plumbing – [ojimenez@miamigardens-fl.gov](mailto:ojimenez@miamigardens-fl.gov)

Compliance with the provisions for inspections above shall be presumed to satisfy Florida Building Code requirements for the performance of building inspections. City of Miami Gardens encourages the use of photographs or other documentation that supports the inspection result and can be attached to the report.

## **2. Procedures for On-Site Inspection**

- The permit holder must schedule inspections either by calling (305-622-8029).
- When scheduling the inspection, the permit holder must provide a contact name and phone number in the comment line.
- Inspector will call thirty (30) minutes prior to the inspection to allow the contractor to relocate all personnel from the inspection area.
- When inspector arrives on-site, one contact person who is assigned to walk with the inspector can approach the vehicle. If more than 9 workers are present within the inspection area, the inspector will cancel the inspection.
- Contractor needs to maintain a safe and healthy job site environment and follow the CDC's best practices regarding social distancing.



**City of Miami Gardens  
Development Services  
18605 NW 27th Ave  
Miami Gardens, FL 33056**

**STATEMENT OF INSPECTION REPORT COVID-19**

This report is to be used for Building Code inspections during the COVID-19 Emergency Period. This notice does not set forth procedures for Fire Code inspections. This report must be provided via email to the trade section supervisor or to the inspector at the next scheduled on-site inspection.

PERMIT \_\_\_\_\_ JOB ADDRESS \_\_\_\_\_

The following inspection for the above permit were performed and signed by the below design professional or contractor (Contractor inspections must be conducted by July 7, 2020 and this report submitted by July 31, 2020)

INSPECTION TYPE*	INSPECTION DATE	(APPROVED, DISAPPROVED or APPROVED PARTIAL)	COMMENT

**\*Type of inspection listed on the permit card**

I \_\_\_\_\_ have read the procedures for building code inspections during the COVID-19 Emergency Period. Having performed the above required inspections, I hereby attest that to the best of my knowledge, belief and professional judgment, the components of the construction are in compliance with the approved plans and other documents covered by the above referenced permit, as well as the provisions of all applicable laws and technical codes.

I am not the permit holder. Additionally, I hold no financial interest in the construction. I acknowledge that the Department of Regulatory and Economic Resources will rely on the truth and accuracy of this statement. I hereby certify that I hold the appropriate license and certification to perform the inspections.

**Qualified Professional**

Name \_\_\_\_\_  
(PRINT)

Signature \_\_\_\_\_

License No: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. \_\_\_\_\_

Email Address: \_\_\_\_\_



STATE OF FLORIDA COUNTY OF MIAMI-DADE Sworn to  
and subscribed before me this \_\_\_\_\_ Day  
of \_\_\_\_\_ 20 \_\_\_\_\_

By \_\_\_\_\_  
Personally known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

Date: \_\_\_\_\_