

*Development Services Department
 1515 NW 167th Street, Bldg.5, Suite 200
 Miami Gardens, Florida 33169
 Phone: (305) 622-8023
 Fax: (305) 622- 8857
 www.miamigardens-fl.gov*



Office Use Only
Date Received: _____
Process No. _____

TREE REMOVAL/ RELOCATION PERMIT APPLICATION

TYPE OF APPLICATION:

- Residential (single family, duplex, townhouse)
 Non-residential, commercial, industrial, multi-family

APPLICANT INFORMATION:

APPLICANT'S MAILING ADDRESS, TELEPHONE NUMBER:

Name of Applicant: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone#: _____ E-mail: _____

OWNER INFORMATION:

OWNER'S NAME, MAILING ADDRESS, TELEPHONE NUMBER:

Owner's Name (Provide name of ALL owners): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone#: _____ E-mail: _____

CONTRACTOR OR DULY APPOINTED AGENT INFORMATION:

CONTACT PERSON, MAILING ADDRESS, TELEPHONE NUMBER:

Contact Name: _____ Company: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone#: _____ E-mail: _____

CHECKLIST SUBMITTAL

Required	Provided	Description
<input type="checkbox"/>	<input type="checkbox"/>	Application – original application <u>completely</u> filled out and properly executed.
<input type="checkbox"/>	<input type="checkbox"/>	DERM Tree Removal Permit (copy of DERM approval) - submit and obtain DERM Tree Removal Permit (see attached) and submit copy of approval.
<input type="checkbox"/>	<input type="checkbox"/>	Applicant Affidavit (below)
<input type="checkbox"/>	<input type="checkbox"/>	Fees: See fee schedule below.

FEE SCHEDULE

<u>Description</u>	<u>Fee</u>	<u>Applicable</u>
ZTSFD Tree Removal/ Relocation/single family	\$50.00	\$50.00
ZTOBI Tree Removal/Relocation/all other	\$140.00	\$140.00
Surcharge of 15%	_____	_____
Grand Total		\$

NOTE: Please make all checks payable to 'City of Miami Gardens' / Cash, Credit or Debit accepted

INSTRUCTIONS FOR FILING THIS APPLICATION

Code requirements. Please refer to Article XIV, MINIMUM LANDSCAPE AND BUFFERING REQUIREMENTS, FENCES, WALLS, HEDGES, of the City's Land Development Regulations for specific regulations that may impact your application. The City's Land Development Regulations is available on the City of Miami Garden's website www.miamigardens-fl.gov

Permit not required. If your application is for any of the following activities, you are not required to obtain a tree removal permit:

1. Removal of any dead tree.
2. Removal of any of the tree species listed in the City's Landscape Manual as approved for removal without permit.
3. Removal of any tree which has been destroyed or effectively destroyed by an act of God, or by acts outside of the control of any person, individually or otherwise, who has or had a legal, beneficial or equitable interest in the real property upon which such tree is located, which acts could not have been prevented by the exercise of reasonable care by that person. Where a tree has been destroyed or effectively destroyed as described above, it is the intent of this provision to exempt from liability for such destruction or effective destruction the person who has or had a legal beneficial or equitable interest in the real property upon which such tree is located if the person could not have prevented the destruction by the exercise of reasonable care.
4. Removing, trimming, cutting or altering of any mangrove tree or removal of any tree located upon land which is a wetland as defined in this Code, provided the entity has obtained a valid wetlands permit from the appropriate authority.

Permit required. Applicants are required to obtain a tree removal/relocation permit for all other activities except as described above. A completed application shall be filed with the required fee to the Planning and Zoning Department for review and issuance of the permit.

DERM permit required. Before submitting the tree removal/relocation application to the City applicants are instructed to complete and submit to Miami-Dade County DERM the attached DERM tree removal permit application. Once DERM has approved the permit, a copy of the DERM approval shall be included with this application for the City to issue a permit.

Questions and inquiries. For questions and inquiries contact the Planning and Zoning Department at 305-622-8023.

For questions and inquiries on the DERM tree removal permit please contact Miami Dade County Department of Environmental Resources Management, Tree Resources section at 305-372-6600.

APPLICANT AFFIDAVIT

PROPERTY OWNER

(I)(WE), being first duly sworn, depose and say that (I am) (we are) the owner, duly authorized to sign on behalf of the property owner, of the property herein described and which is the subject matter of the proposed application. (I)(WE) certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

And,

(I) (WE) hereby authorize _____, as the contractor , applicant or contact person to submit and obtain the necessary permit(s).

Property Owner Signature: _____ Print Name: _____

Sworn to and subscribed before me on the _____ day of _____, 20____.

Personally known to me Produced Identification Type of Identification _____

Notary

(Stamp/Seal)

Commission Expires: