



Crime Analyst

City of Miami Gardens, FL. (109,700)

Posted Date: 07/14/14

Deadline: 07/25/14, or until filled.

Starting Salary: \$42,050.11 min. to \$52,573.25 mid./DOQ

Nature of Work:

This is a non-sworn, non-exempt, full-time position. This position requires responsible analytical work while maintaining confidentiality in the review, extraction, analysis and compilation of data.

An employee in this class researches, assembles and presents information in order to provide investigative leads and determines functional patterns to be used in an investigation. This work is predominately intellectual and varied in character as opposed to routine mental, manual, mechanical or physical work. Work requires the use of various analytical methods including investigative report analysis, graphic presentation of data, charting of events in chronological sequence or collection and consolidation of intelligence data from other agencies. Work is of such a character that the output produced or the result accomplished cannot be standardized in relation to a given period of time.

General supervision is received from a Crime Analyst Supervisor who reviews progress of assignments, provides support on completion of analytical projects and evaluates completed work for the quality and resourcefulness of results for investigative use.

Minimum Requirements:

High school diploma or GED; supplemented by college level coursework with emphasis in Business Administration, Public Administration, Criminology, Criminal Justice, or closely related field; Associate's or Bachelor's degree preferred. One (1) year minimum previous experience as a crime analyst **and/or** possession of a Crime or Intelligence Analyst certification required. Must possess and maintain, throughout employment, a valid Florida driver license.

Applicants qualifying for employment will be subject to a polygraph examination and an extensive background screening.

Please send Official City Application Form and Resume to:

Human Resources Department, City of Miami Gardens
18605 NW 27th Avenue
Miami Gardens, FL 33056
Fax: (305) 474-1286
www.miamigardens-fl.gov
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