



## Maintenance District Supervisor

City of Miami Gardens, FL. (107,000)  
Posted Date: 6/09/2010  
Deadline: 6/23/2010, or until filled.  
Starting Salary: \$45,021min. to \$56,277 mid. /DOQ

### **Nature of Work:**

This position is responsible supervisory work in planning and directing the on-site operation and maintenance of City park facilities. An employee in this classification is responsible for overseeing that assigned tasks are performed properly and efficiently, and that work schedules are maintained. Responsibility includes developing work schedules, inspecting and supervising work in progress and on completion; assisting workers on difficult or with unusual situations. Work is performed under the general supervision of the Parks Superintendent.

### **Minimum Requirements:**

Graduation from an accredited two (2) year college or university, supplemented by course work in landscape design, maintenance, or installation, and four (4) years of experience in grounds and facilities maintenance work, including at least two (2) years in a supervisory capacity with considerable experience in the administration aspects of the work, e.g., budget development and administration, personnel management, organization and delegation of responsibilities.; or any equivalent combination of acceptable education and experience. Possess and maintain a valid Florida driver's License and satisfactory driving record throughout employment.

Please send Resume & Official City Application Form to:

**Human Resources Department, City of Miami Gardens**  
**1515 NW 167th Street; Bldg. 5 - Suite 200**  
**Miami Gardens, FL 33169**  
**Fax: (305) 622- 8265**  
**[www.miamigardens-fl.gov](http://www.miamigardens-fl.gov)**  
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