



Associate Planner

City of Miami Gardens, FL. (109,700)
Posted Date: 02/01/2013
Deadline: 02/15/2013, or until filled.
Starting Salary: \$55,152 min. to \$68,940 mid. /DOQ

Nature of Work:

This is mid-level professional work of more than average difficulty in city planning. An employee in this class is responsible for performing professional work in city planning under general supervision. The employee will assist in the maintenance of the Comprehensive Development Master Plan. Employee conducts studies, compiles and analyzes factual materials and prepares parts or details of a comprehensive plan (such as land use, economic base, transportation, small area plans, zoning, subdivision regulations), or makes studies and field evaluations of land use and background data needed for zoning, site plan review and other planning activities. Under general supervision, employee exercises reasonable initiative and independent judgment in the performance of duties. Work performed is reviewed by an assigned supervisor in conferences with the employee, through direct observation of work while in progress and through evaluation of work products.

Minimum Requirements:

Graduated from an accredited college or university with a Bachelor's Degree in urban and regional planning, geography, architecture, or other field closely related to urban planning. Have at least two (2) years experience professional planning experience for a state, county or local government planning agency or private organization directly involved in land development or land use design functions. A Master's Degree in urban and regional planning preferred. CAD and GIS experience preferred. Must obtain NIMS 100, 200, 700 and 800 within twelve (12) months of employment. Must obtain NIMS 300 and 400 within eighteen (18) months of employment. Must possess and maintain a valid drivers licenses and satisfactory driving history throughout employment.

Please send Resume & Official City Application Form to:

**Human Resources Department, City of Miami Gardens
1515 NW 167th Street; Bldg. 5 - Suite 200
Miami Gardens, FL 33169
Fax: (305) 622- 8265
www.miamigardens-fl.gov
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