

*The program requires a \$250 non-refundable, non-transferrable fee for administration of the application. Make checks payable to City of Miami Gardens and return with application to the Office of Community Development at 1515 NW 167 Street, Suite 190 Miami Gardens, FL 33169.

TENANT ACKNOWLEDGEMENT

Not applicable to Owner/Operators, this indicates tenants know about this application.

	Business Name	Owner Name	Owner Signature	Phone Number
1				
2				
3				
4				
5				
6				
7				
8				
Total				

I hereby authorize the City of Miami Gardens to verify my past and present employment records, bank statements, stock holdings and any other asset balances that are needed to process this application. I further authorize the City to order consumer credit report and verify other credit information, including past and present landlord references. It is understood that a copy of this form will also serve as authorization. The information obtained here is only used to ascertain your eligibility to receive energy efficient retrofit assistance. This application and any documents collected or completed to support this application will remain property of the City of Miami Gardens.

Warning: Florida Statute 817 provides that willful false statements or misrepresentation concerning income and assets or liabilities relating to financial condition is a misdemeanor of the first degree and is punishable by fines and imprisonment provided under S 775.082 or 775.83

 Print Name of Applicant Signature of Applicant Date

 Print Name of Co-Applicant Signature of Co-Applicant Date

DISCLOSURE FORM

Please read and initial the following statements as they pertain to the program for which you are applying.

_____ Assistance will be provided in a first-come, first-served, first-ready order, with priority being given to the businesses located on one of the City's economic corridors and has 5 or fewer employees, including the owner.

_____ The work to be performed may include the installation of insulation.

_____ This is not a beautification program; repairs will not be made for remodeling or renovating purposes.

_____ Businesses must be current with their mortgage, real estate taxes and any other debt provided by the City, State or Federal government.

_____ To participate, business owners must have commercial liability insurance coverage.

_____ The work will be performed by an insured and licensed contractor selected through a formal bidding process. The lowest responsive, responsible bidder will be awarded the project.

_____ Businesses will be required to provide reasonable access to the business throughout the week and during regular business hours to Staff, Inspectors and Contractors.

This program is subject to funding availability. The Department of Community Development reserves the right to modify or terminate this program as it deems necessary. This program is administered utilizing the Business Incentive Program Policies as approved by the City of Miami Gardens Mayor and City Council.

Applicant

Co-Applicant

Date