

RESOLUTION No. 2008-185-872

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AWARDED THIRD YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR PUBLIC SERVICES TO SUNSHINE FOR ALL IN THE AMOUNT OF \$45,000.00, CONCERNED AFRICAN WOMEN IN THE AMOUNT OF \$35,000.00 AND JPM CENTRE IN THE AMOUNT OF \$40,000.00; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has been allotted the sum of \$205,017 to be set aside for public services from its 2009 Community Development Block Grant Funds (CDBG), and

WHEREAS, the City's Community Development staff issued an RFP on June 6, 2008, to entities offering public services to the residents of Miami Gardens, and

WHEREAS, City staff received and evaluated seven proposals and is recommending that the City Council award the sum of \$45,000 to Sunshine for All, \$35,000.00 to Concerned African Women and \$40,000.00 to JPM Centre, and

WHEREAS, it is further recommended that the City Council authorize the City Manager to enter into Agreements with these agencies,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORIZATION: The City Council of the City of Miami Gardens hereby authorizes the City Manager to enter into Agreements with Sunshine for All, Concerned African Women and JPM Centre. In addition, in the event City staff is able

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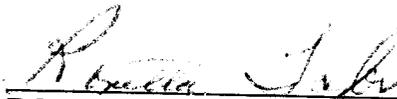
to determine that the agencies have met their performance deliverables and contractual obligations, in the event additional funding is allocated, that the City's Manager shall be able to execute and amend the sub-recipient agreement for the increased funding up to the original amount requested by the City.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON SEPTEMBER 24, 2008.


SHIRLEY GIBSON, MAYOR

ATTEST:


RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ.
City Attorney

SPONSORED BY: DANNY CREW, CITY MANAGER

MOVED BY: Vice Mayor Watson
SECOND BY: Councilman Gilbert

VOTE: 6-0

Mayor Shirley Gibson	<u> X </u> (Yes)	<u> </u> (No)
Vice Mayor Barbara Watson	<u> X </u> (Yes)	<u> </u> (No)
Councilman Melvin L. Bratton	<u> X </u> (Yes)	<u> </u> (No)
Councilman Aaron Campbell	<u> X </u> (Yes)	<u> </u> (No)
Councilman Oliver Gilbert, III	<u> </u> (Yes)	<u> </u> (No) (Recused from voting)
Councilwoman Sharon Pritchett	<u> X </u> (Yes)	<u> </u> (No)
Councilman André Williams	<u> X </u> (Yes)	<u> </u> (No)

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City of Miami Gardens

1515 NW 167th Street
Building 5, Suite 200
Miami Gardens, Florida 33169



Mayor Shirley Gibson
Vice Mayor Barbara Watson
Councilman Melvin L. Bratton
Councilman Aaron Campbell Jr.
Councilman Oliver Gilbert III
Councilwoman Sharon Pritchett
Councilman André Williams

Agenda Cover Page

Meeting Date: September 24, 2008

Fiscal Impact: No X Yes

(If yes, explain in Staff Summary)

Funding Source: CDBG Program Year 3

Contract/P.O. Requirement: Yes X No

Sponsor Name/Department: **Danny Crew, City Manager**

Public hearing

Ordinance

1st Reading

Advertising requirement:

Quasi-Judicial

Resolution X

2nd Reading

Yes X No

RFP/RFQ/Bid # N/A

Title

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Staff Summary

Background

On June 6, 2008, the department of Community Development issued a Request for Proposals (RFP) for Public Services. The RFP made Community Development Block Grant Funds (CDBG) available to agencies interested in providing Public Services to City of Miami Gardens residents. Proposals were due on July 18, 2008.

Preceding this year's RFP issuance, City staff provided 2 technical assistance (TA) workshops. The purpose of the workshops was to garner an increased level of participation among non-profit organizations. The workshops were designed to provide an understanding of our solicitation process, as well as easy to understand information about the performance requirements when working with federal dollars. There were approximately 20 agencies that attended these TA workshops.

As part of the RFP process, City staff provided a pre-proposal meeting, which was to provide agencies an opportunity to ask questions pertaining to the RFP. A total of seven (7) proposals were received. Four (4) of the proposals were from new agencies that attended the TA workshops that had previously not participated in the City's programs. Attached is a spreadsheet that reflects the following:

- Name of the agencies
- Type of program and description
- Amount of funding requested
- Proposal score

Each of the proposals was evaluated by City staff. In order to be considered for funding, proposals must receive a minimum score of 70. However, receiving the minimum score does not guarantee that agency will be funded.

The funding recommendations are as follows:

<u>Name</u>	<u>Funding Recommended</u>
Sunshine for All	\$45,000
Concerned African Women	\$35,000
JPM Centre	\$40,000

A resolution allocating CDBG funds to each of these organizations is required. Subject to Council's approval of staff's funding recommendations, a sub-recipient agreement will be executed between the City and each agency. This agreement will outline the term of the services to be provided to City of Miami Gardens residents, performance requirements, and funding distribution.

It should be noted, however, that the funding amount being recommended may be increased to the initial amount requested by each agency. The decision to increase the funding will be made solely by City staff and will be based on agency performance and completion of performance deliverables during the contract period.

Recommendation

It is recommended that the City Council approve the attached resolution allocating its 3rd Year CDBG Funds in the amount specified in the resolution to each of the above referenced organizations. It is further recommended that City Council authorize the City Manager to execute the sub-recipient agreements with each of the recommended agencies. Moreover, should City staff determine that the agency (ies) have met their performance deliverables and contractual obligations, City staff would be authorized to amend the sub-recipient agreement and proceed with increasing the funding amount up to the original amount requested by the agency.