

RESOLUTION No. 2008-184-871

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING A MERIT INCREASE IN THE AMOUNT OF 5% TO RONETTA TAYLOR, THE CITY CLERK; PROVIDING FOR ADOPTION OF REPRESENTATIONS; INSTRUCTIONS TO THE CITY MANAGER; PROVIDING AN EFFECTIVE DATE

WHEREAS, Ronetta Taylor has been employed as the City Clerk since the inception of the City in 2003, and

WHEREAS, although Ronetta Taylor is a charter employee who works for the City Council, until this time, she has not served by virtue of a written contract, and

WHEREAS, in a prior item the City considered and agreed to a written agreement with Ronetta Taylor as the City Clerk, and

WHEREAS, the City Council has had an opportunity to review Ms. Taylor's performance over the past year and has determined that Ms. Taylor is entitled to a merit increase in light of her performance over the past year,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: AUTHORIZATION: The City Council hereby authorizes a merit increase in the amount of 5% to the City Clerk.

Section 3: INSTRUCTIONS TO THE CITY MANAGER: The City Manager is hereby instructed to direct that future salary benefits be paid to the Ronetta Taylor in accordance with the merit increase.

Section 4: EFFECTIVE DATE. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT A SPECIAL MEETING HELD ON SEPTEMBER 24, 2008.


SHIRLEY GIBSON, MAYOR

ATTEST:


RONETTA TAYLOR, MMC, CITY CLERK

Reviewed by City Attorney, Sonja K. Dickens

SPONSORED BY: RONETTA TAYLOR, MMC CITY CLERK

Moved by: Councilman Gilbert
Seconded by: Councilwoman Pritchett

VOTE: 7-0

Mayor Shirley Gibson	<u> X </u> (Yes)	<u> </u> (No)
Vice Mayor Barbara Watson	<u> X </u> (Yes)	<u> </u> (No)
Councilman Melvin L. Bratton	<u> X </u> (Yes)	<u> </u> (No)
Councilman Aaron Campbell Jr.	<u> X </u> (Yes)	<u> </u> (No)
Councilman André Williams	<u> X </u> (Yes)	<u> </u> (No)
Councilwoman Sharon Pritchett	<u> X </u> (Yes)	<u> </u> (No)
Councilman Oliver G. Gilbert III	<u> X </u> (Yes)	<u> </u> (No)

City of Miami Gardens

1515 NW 167th Street
Building 5, Suite 200
Miami Gardens, Florida 33169



Mayor Shirley Gibson
Vice Mayor Barbara Watson
Councilman Melvin L. Bratton
Councilman Aaron Campbell Jr.
Councilwoman Sharon Pritchett
Councilman Oliver G. Gilbert III
Councilman André Williams

Agenda Cover Page

Meeting Date: **September 24, 2008**

Fiscal Impact: No Yes **x**

(If yes, explain in Staff Summary)

Funding Source: General Fund

Contract/P.O. Requirement: Yes No

Sponsor Name/Department:

Ronetta Taylor, MMC, City Clerk

Public hearing

Ordinance

1st Reading

Advertising requirement:

RFP/RFQ/Bid: No

Quasi-Judicial

Resolution **X**

2nd Reading

Yes No **X**

Title

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING A MERIT INCREASE IN THE AMOUNT OF ___ PERCENT TO RONETTA TAYLOR, THE CITY CLERK; PROVIDING ___ FOR ADOPTION OF REPRESENTATIONS; INSTRUCTIONS TO THE CITY MANAGER; PROVIDING AN EFFECTIVE DATE

Staff Summary

Background

Placing this item on the agenda provides a process and affords Council members with an opportunity to convey their expectations for the Office of the City Clerk.

In addition to the accomplishments outlined in the attached memorandum, which I previously provided, I have continued to enhance the professionalism of my office by attending various conferences sponsored by my state and national organizations.

Furthermore, I recently achieve the distinguished designation of Master Municipal Clerk, from the International Institute of Municipal Clerks, the only professional organization with that authority. I am one of four (4) Municipal Clerks in Miami-Dade County, and one of 55 out of the more than 400 Municipal Clerks in the State of Florida to receive this advanced designation.

I keep abreast of the latest issues and trends affecting my office through my active membership in the International Institute of Municipal Clerks, and the Florida Association of City Clerks. I also assist other Municipal Clerks through my active

participation as a member of the Mentoring Committee and Chair of the By-Laws Committee, respectively.

I am respectfully requesting that this Council consider and approve a five (5) percent merit increase.

Recommendation:

Approve resolution providing for a five percent merit increase.