

RESOLUTION No. 2008-140-827

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, REJECTING ALL BIDS RECEIVED IN RESPONSE TO THE RFP ISSUED FOR GRANT WRITING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on May 14, 2008, City staff advertised a bid for grant writing services to assist the City with researching and obtaining funding opportunities, preparing applications and monitoring grant requirements for the various grants that the City participates in, and

WHEREAS, three proposals were received in response to the RFP, and

WHEREAS, City staff has reviewed the responses to the RFP and have noted various issues and concerns which each of the responses to the RFP and did not feel comfortable with recommending any of the respondents to the City Council for approval, and

WHEREAS, City staff feels that it is in the best interests of the City to reject all bids,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

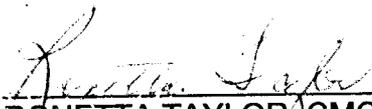
Section 2. REJECTION OF BIDS: The City Council of the City of Miami Gardens rejects all bids received in response to RFP No. 07-08-034 for grant writing services.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON JULY 9, 2008.


SHIRLEY GIBSON, MAYOR

ATTEST:


RONETTA TAYLOR, CMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ.
City Attorney

SPONSORED BY: DANNY CREW, CITY MANAGER

MOVED BY: Councilman Gilbert
SECOND BY: Councilman Bratton

VOTE: 6-0

Mayor Shirley Gibson	<u> X </u> (Yes)	<u> </u> (No)
Vice Mayor Barbara Watson	<u> </u> (Yes)	<u> </u> (No) (not present)
Councilman Melvin L. Bratton	<u> X </u> (Yes)	<u> </u> (No)
Councilman Aaron Campbell	<u> X </u> (Yes)	<u> </u> (No)
Councilman Oliver Gilbert, III	<u> X </u> (Yes)	<u> </u> (No)
Councilwoman Sharon Pritchett	<u> X </u> (Yes)	<u> </u> (No)
Councilman André Williams	<u> X </u> (Yes)	<u> </u> (No)

City of Miami Gardens

1515-200 NW 167th Street
Miami Gardens, Florida 33169



Mayor Shirley Gibson
Vice Mayor Barbara Watson
Councilman Melvin L. Bratton
Councilman Aaron Campbell Jr.
Councilwoman Sharon Pritchett
Councilman Oliver G. Gilbert III
Councilman André Williams

Agenda Cover Page

Date: **July 9, 2008**

Fiscal Impact: No Yes

(If yes, explain in Staff Summary)

Funding Source:

Contract/P.O. Requirement: Yes No

Sponsor Name/Department:

Dr. Danny Crew, City Manager

Public hearing

Ordinance

1st Reading

Advertising requirement: Yes No

RFP/RFQ/Bid # RFP#07-08-034

Grant Writing Services

Quasi-Judicial

Resolution

2nd Reading

Title

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, REJECTING ALL BIDS RECEIVED IN RESPONSE TO THE RFP ISSUED FOR GRANT WRITING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Staff Summary

Due to budget shortfalls and economies of scales, the City must pursue alternative funding sources for its multiple projects, particularly capital projects. Grant writing services to research funding opportunities, prepare applications and track/monitor grant requirements for the various grant sources is required.

Analysis

Specifications were prepared by staff for grant writing services to perform such services and advertised on May 14, 2008. A broadcast notice was sent to 1868 vendors. Twenty-four vendors requested bid packages. The proposals were opened on June 5, 2008. Three proposals were received and publicly read. Proposals were received from Governance, Inc. located in Tallahassee, FL; GSP Consulting, located in Pittsburgh, PA; and In Rem Solutions, Inc. located in Delray Beach, FL. A copy of the proposal document and submittals are available at the assistant to the mayor and council's office for review.

An evaluation committee consisting of Renee Farmer, Assistant City Manager, Antranette Pierre, Special Projects Director; Alice Waters, Grant Accountant; and Tom Ruiz, Public Works

Director evaluated the proposals in accordance with the criteria. The committee met on June 16, 2008, to discuss the criteria. After careful review of the bids RFP#07-08-034 Grant Writing Services, the committee noted the following issues/concerns:

1. All bidders were irresponsive in their ability to address the approach or plan of action as to how (procedurally) they were to perform grant writing services.
2. Two of the 3 bidders refused to list their existing contracts with other municipalities.
3. Only one of the three bidders was local (Palm Beach, FL).
4. The fees quotes were not comparable against each other.

RECOMMENDATION:

It is recommended that City Council approve the attached resolution authorizing the rejection of the rejection of all of the proposals received for the grant writing services.

