

RESOLUTION No. 2010-17-1199

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO APPLY FOR THE MIAMI-DADE METROPOLITAN PLANNING ORGANIZATION YEAR 2010 TRANSPORTATION ENHANCEMENT PROGRAM ("TEP") GRANT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Miami-Dade Metropolitan Planning Organization ("MPO") has issued its Year 2010 Transportation Enhancement Program ("TEP"), funding cycle solicitation, which includes an application and guidelines, and

WHEREAS, TEP is an element of the Federal Highway Administration's Surface Transportation Program which provides funds for the development of "non-traditional" transportation projects, and

WHEREAS, the City proposes to apply for the TEP grant for city-wide sidewalks and trail enhancements, and

WHEREAS, if awarded the grant, the City will construct sidewalks and implement the City's Recreational Trails Master Plan in Rolling Oaks Park, and

WHEREAS, an approved resolution is required upon submission of the grant application,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORIZATION: The City Council of the City of Miami Gardens hereby authorizes the City Manager to apply for the Miami-Dade Metropolitan Planning Organization Year 2010 Transportation Enhancement Program grant.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON JANUARY 27, 2010.


SHIRLEY GIBSON, MAYOR

ATTEST:


RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

SPONSORED BY: DANNY CREW, CITY MANAGER

MOVED BY: Vice Mayor Gilbert
SECOND BY: Councilwoman Watson

VOTE: 5-0

Mayor Shirley Gibson	<u> X </u> (Yes)	<u> </u> (No)
Vice Mayor Oliver Gilbert, III	<u> X </u> (Yes)	<u> </u> (No)
Councilman Melvin L. Bratton	<u> </u> (Yes)	<u> </u> (No) (out of town)
Councilman Aaron Campbell	<u> X </u> (Yes)	<u> </u> (No)
Councilwoman Barbara Watson	<u> X </u> (Yes)	<u> </u> (No)
Councilwoman Sharon Pritchett	<u> </u> (Yes)	<u> </u> (No) (not present)
Councilman André Williams	<u> X </u> (Yes)	<u> </u> (No)



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	January 27, 2010		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading
		X		Public Hearing: <i>(Enter X in box)</i>	Yes	No
Funding Source:	<i>MPO Transportation Enhancement Grant</i>		Advertising Requirement: <i>(Enter X in box)</i>		Yes	
						X
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:	N/A		
		X				
Sponsor Name	Danny Crew, City Manager		Department:	<i>Planning and Zoning</i>		

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO APPLY FOR THE MIAMI-DADE METROPOLITAN PLANNING ORGANIZATION YEAR 2010 TRANSPORTATION ENHANCEMENT PROGRAM (“TEP”) GRANT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background

Miami-Dade Metropolitan Planning Organization (MPO) has issued its Year 2010 Transportation Enhancement Program (TEP) funding cycle solicitation that includes an application and guidelines. The projects prioritized in this cycle will be included in the MPO’s 2012 Transportation Improvement Program (TIP). Completed applications are due on Friday, March 5, 2010. The TEP is an element of the Federal Highway Administration’s Surface Transportation Program that provides funds for the development of “non-traditional” transportation projects. Applications may be submitted by municipal governments or any other county, state or federal governmental body.

Current Situation

A proposal is being outlined to apply for the TEP funds for City-wide Sidewalks and Trail Enhancements. This project will construct City sidewalks and also implement the City’s Recreational Trails Master Plan in Rolling Oaks Park. This project will be coordinated between the Planning & Zoning Department, Parks and Recreation Department, Capital Projects Department and Public Works Department.

Proposed Action:

**ITEM J-3) CONSENT AGENDA
RESOLUTION
Transportation Enhancement Program**

Staff recommends that City Council adopt a resolution to authorize the City Manager to take all appropriate actions to submit an application to Miami-Dade Metropolitan Planning Organization for the TEP funds for City-wide Sidewalks and Trails Enhancements Program.

Attachment:

Attachment: State of Florida Department of Transportation Sample Application for Transportation Enhancement Projects; Transportation Enhancement Selection and Prioritization Criteria for the Miami Urbanized Area MPO.



METROPOLITAN PLANNING ORGANIZATION
(MPO) SECRETARIAT
111 N.W. 1 STREET, SUITE 920
MIAMI, FLORIDA 33128-1999
305-375-4507
www.miamidade.gov/mpo

December 28, 2009

SUBJECT: Transportation Enhancement Program Solicitation

Dear Transportation Partner:

Enclosed for your information is a copy of the application and guidelines for the 2010 Transportation Enhancement (TE) Program application cycle. Projects prioritized in this cycle will be included in the MPO's 2012 Transportation Improvement Program. Completed applications are due to the MPO on Friday, March 5, 2010. A workshop on the TE Program process will be held on Thursday, January 7, at 10:00 am in the 9th Floor Rear Conference Room of the Stephen P. Clark Center, 111 NW First Street.

The TE Program is an element of the Federal Highway Administration's Surface Transportation Program that provides funds for the development of "non-traditional" transportation projects. Applications may be submitted by a municipal government, a county government, a state agency, a federal agency, or Indian Tribal Council. Currently, TE Program funds are committed to projects through fiscal year 2013. New priority projects will be programmed in later years based on fund availability.

Information on the types of eligible projects is included in the attached package. Additional information is available on the FDOT website: (www.dot.state.fl.us/emo/enhance/enhance.shtm). Please call David Henderson at 305-375-1647 if you have any questions.

Sincerely,

José-Luis Mesa, Director
MPO Secretariat

Enclosures

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**SAMPLE APPLICATION FOR TRANSPORTATION
ENHANCEMENT PROJECTS**

Project Title: _____

Project Sponsor (municipal, county, state, or federal agency, or tribal council):

Contact _____ Title _____

Address _____

Phone _____ FAX _____

Priority (relative to other applications submitted by the Project Sponsor). _____

Name of Applicant (If other than Project Sponsor): _____

1. Qualifying Enhancement Activities:

Check the enhancement activity that the proposed project will address. **(NOTE: Checking all activities possible does not ensure or increase eligibility. Each activity checked must meet all criteria listed for that activity in Appendix A of FDOT Procedure #525-030-300, Transportation Enhancement Projects).**

- _____ Provision of facilities for pedestrians and bicycles
- _____ The provision of safety and educational activities for pedestrian and bicyclists
- _____ Acquisition of scenic easements and scenic or historic sites
- _____ Scenic or historic highway programs, (including the provision of tourist and welcome center facilities)
- _____ Landscaping and other scenic beautification
- _____ Historic preservation
- _____ Rehabilitation of historic transportation buildings, structures or facilities (including historic railroad facilities and canals)
- _____ Preservation of abandoned railway corridors (including the conversion and use thereof for pedestrian or bicycle trails)
- _____ Control and removal of outdoor advertising
- _____ Archaeological planning and research
- _____ Environmental mitigation to address water pollution due to highway runoff or reduce vehicle-caused wildlife mortality while maintaining habitat connectivity
- _____ Establishment of transportation museums

2. Project Description:

Use additional sheets as necessary to respond to the following:

- (a) What type of work is being proposed? (Check all that apply)

_____ Planning Activities
 _____ Project Development and Environmental Studies
 _____ Engineering and Final Plans Preparation Work
 _____ Right of Way Acquisition
 _____ Construction
 _____ Construction Engineering and Inspection Activities

- (b) Describe how the proposed project is related to the intermodal transportation system by either function, proximity or impact. (One or more may apply).
- (c) Where is the project located (and what is the project length and termini, if appropriate)? Include location map.
- (d) Summarize any special characteristics of project. Provide typical section drawings for appropriate projects.
- (e) Describe the project's existing right of way ownerships. This description shall identify when the right of way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys).
- (f) Describe any proposed right of way acquisition, including expected matching fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right of way.
- (g) Describe any related project work phases that are already complete or currently underway.
- (h) Other specific project information that should be considered.

3. Project Implementation Information:

Attach documentation as exhibits to this application.

- (a) Describe the proposed method of performing (i.e. contract or in-house) and administering (i.e. local or state) each work phase of the project. If it is proposed that the project be administered by a governmental entity other than the Department of Transportation, the agency must be certified to administer Federal Aid projects in accordance with the department's **Local Agency Program Manual** (topic no. 525-010-300).
- (b) Describe any public (and private, if applicable) support of the proposed project. (Examples include: written endorsement, formal declaration, resolution, financial donations or other appropriate means).
- (c) Describe the proposed ownership and maintenance responsibilities for the project when it is completed.
- (d) Describe source of matching funds and any restrictions on availability.
- (e) Other specific implementation information that should be considered.

4. Project Cost:

What is the total estimated cost of the work requested to be funded as an enhancement project through this application?

Planning Activities.	\$ _____
Project Development and Environmental Studies.	\$ _____
Engineering and Final Plans Preparation Work.	\$ _____
Right of Way Acquisition.	\$ _____
Construction.	\$ _____
Construction Engineering and Inspection Activities.	\$ _____
Other. (Describe)	\$ _____
TOTAL:	\$ _____

How will the project be funded?

FDOT Enhancement Funds \$_____ + Local \$_____ = Total \$_____

FDOT Enhancement Funds _____% + Local ___% = 100%

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by _____,
(municipal, county, state or federal agency, or tribal council)
and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act for any Right of Way actions required for the project, and (4) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

This project will be administered using the department's Local Agency Program (check one) yes_____ no_____

FOR FDOT USE ONLY	
	YES NO
Application Complete	_____
Project Eligible	_____
Implementation Feasible	_____
Include in Work Program	_____

Signature

Name (please type or print)

Title

Date

TRANSPORTATION ENHANCEMENT SELECTION AND PRIORITIZATION CRITERIA FOR THE MIAMI URBANIZED AREA MPO

Applications for the next Transportation Enhancement Program (TEP) funding cycle are due at the MPO by 5:00 pm on **Friday, March 5th, 2010**. An original application package and ten copies should be sent to:

David Henderson
Enhancements Program Coordinator
Miami-Dade MPO
111 NW First Street, Suite 920
Miami, FL 33128-1999

There are twelve eligible categories of Transportation Enhancement Program projects:

- * Provision of facilities for pedestrians and bicycles;
- * Provision of safety and educational activities for pedestrians and bicyclists;
- * Acquisition of scenic easements and scenic or historic sites;
- * Scenic or historic highway programs, (including the provision of tourist and welcome center facilities);
- * Landscaping and other scenic beautification;
- * Historic preservation;
- * Rehabilitation and operation of historic transportation buildings, structures, or facilities (including historic railroad facilities and canals);
- * Preservation of abandoned railway corridors (including the conversion and use thereof for pedestrian or bicycle trails);
- * Control and removal of outdoor advertising;
- * Archaeological planning and research;
- * Environmental mitigation to address water pollution due to highway runoff or reduce vehicle-caused wildlife mortality while maintaining habitat connectivity;
- * Establishment of transportation museums

More information on the types of eligible projects can be found on the FDOT website:
<http://www.dot.state.fl.us/emo/enhance/enhance.shtm>.

Applications for transportation enhancement projects must be submitted by a sponsor that is a recognized government body or agency with the ability to enter into a binding contract with the State of Florida. Sponsors must fall into one of the following categories: a municipal government, a county government, a state agency, a federal agency, or an Indian Tribal Council. The sponsor must be willing to: provide any funding match that may be required; enter into any required maintenance agreements with the Department; and/or support other actions necessary to fully implement the proposed project. The application package must include a resolution of support for the project from the sponsoring agency. Applications for funding may be prepared by incorporated non-profit groups (such as an historic preservation society), however, all applications must have a sponsor as previously described.

The application package (application form, drawings, photos, etc) may not exceed 10 pages. Letters of support can be included in a separate appendix and will not be counted against this page limit.

If the project sponsor has previously received TEP funds, a brief status report on those project(s) must be included in the application package. This status report will not count against the 10-page limit.

General Criteria for Selection

- a) **No more than \$1 million in TE funds will be awarded to any single project in any single application cycle, and no more than \$3 million dollars in enhancement funds will be awarded toward the completion of any single project.** Therefore, applicants whose project costs will exceed \$1 million must demonstrate that they have the additional resources to complete the project. No local match is required but evaluation points are awarded to applications that include a local funding commitment.
- b) This is not a grant program. Applicants should expect to pay for the work and be reimbursed from their award. Items eligible for reimbursement include, project planning and feasibility studies, environmental analysis or preliminary design, preliminary engineering, land acquisition, and construction costs.

Project Evaluation

Projects will be evaluated according to the following criteria:

- a) Up to 15 points for demonstrating how the project will improve safety for bicycle riders and/or pedestrians
- b) Up to 15 points for improving intermodal transportation linkages, including those that will provide access to transit stations and/or facilities
- c) Up to 15 points for contribution to mobility enhancement or community development for disadvantaged groups (i.e. children, the elderly, the poor, those with limited transportation options, the disabled)
- d) Up to 10 points for a local funding contribution or the completion of previous phases of project development.
- e) Up to 10 points for improving neighborhood or community quality of life
- f) Up to 10 points for improving environmental air, noise, water quality, and/or reducing the need for single occupancy vehicle trips

- g) Up to 10 points for evidence of community support, including minutes of public meetings, newspaper clippings, petitions, letters of support from local business owners, property owners, nonprofit organizations, political leaders and other groups
- h) Up to 5 points for top priorities identified by the MPO's Citizen's Transportation Advisory Committee (CTAC), Bicycle/Pedestrian Advisory Committee (BPAC), and Transportation Aesthetics Review Committee (TARC)

Project Implementation

Projects prioritized in this funding cycle will be programmed into the FDOT 5-Year Work Program. Project sponsors will be responsible for working with FDOT to execute project funding agreements in a timely manner. Federal law requires that each project be administered under the rules and procedures governing federally funded transportation projects including right-of-way certification, environmental review and Americans with Disabilities Act (ADA) compliance. The FDOT Local Agency Program (LAP) will control the project funding process. Project sponsors must enter into a LAP agreement with FDOT prior to the start of any work for which they wish to be reimbursed. Funds spent by the sponsor before execution of a LAP agreement cannot be reimbursed by FDOT. More information on the FDOT Local Agency Program can be found at: www.dot.state.fl.us/projectmanagementoffice/lap/.

Additional information on the Transportation Enhancement Program is available from FDOT: www.dot.state.fl.us/emo/enhance/enhance.shtm and the Federal Highway Administration: <http://www.fhwa.dot.gov/environment/te/guidance.htm>

If you have any questions, contact David Henderson at 305-375-1647 or davidh@miamidade.gov.



2010 Transportation Enhancement Program (TEP) Review Schedule

- 12/21/2009: Application distribution
01/07/2010: TEP Information Workshop (SPCC 9th Floor Conference Room, 10:00 am)
03/05/2010: Applications Due to MPO (111 NW First Street, Suite 920) by 5:00 pm

03/12/2010: TEP Review Committee Meeting: Application Eligibility Review (SPCC 9th Floor rear conference room, 10:00 am)
05/07/2010: TEP Review Committee Meeting: Project Ranking (SPCC 9th Floor rear conference room, 10:00 am)

06/09/2010: TARC Review of Applications
06/23/2010: BPAC Review of Applications
06/23/2010: CTAC Review of Applications

06/28/2010: TPC Review of Recommended TEP Priorities
07/12/2010: MPO Review Committee Review of Recommended TEP Priorities
07/22/2010: MPO Board Approval of TEP Priorities

08/01/2010: Submission of MPO Priorities to FDOT

KEY TO ABBREVIATIONS:

- TEP Transportation Enhancements Program
CTAC Citizens' Transportation Advisory Committee (SPCC Commission Chambers, 5:30 pm)
TARC Transportation Aesthetics Review Committee (SPCC Meeting Room 18-2, 4:00 pm)
BPAC Bicycle/Pedestrian Advisory Committee (SPCC Meeting Room 18-3, 5:30 pm)
TPC Transportation Planning Council (Meeting Room 18-3, 2:00 pm)
MPO Review Committee (Commission Chambers, 9:30 am)
MPO Metropolitan Planning Organization Governing Board (Commission Chambers, 2:00 pm)

CONTACT PERSON:

David Henderson, Metropolitan Planning Organization (MPO)
Phone: (305) 375-1647 - **FAX** (305) 375-4950
Email: davidh@miamidade.gov **Internet:** www.miamidade.com/mpo