

RESOLUTION No. 2009-14-959

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A NON-EXCLUSIVE CONTINUING CONTRACT WITH CPZ ARCHITECTS, INC., FOR ARCHITECTURAL SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City currently operates under continuing professional contracts for architectural engineering, and planning services, and

WHEREAS, these contracts will expire soon, and

WHEREAS, City staff has issued a Request For Qualifications in accordance with Section 287.055, Florida Statutes, the Consultants' Competitive Negotiation Act ("CCNA"), and

WHEREAS, the proposal was for various services including architectural services, engineering services, planning and surveying services, and

WHEREAS, the City received a total of twenty-two (22) proposals relating to architectural services, and

WHEREAS, a selection/evaluation committee consisting of City staff was formed and ranked the respondents, and

WHEREAS, City staff ranked the firms and scheduled oral presentations for each firm, and

WHEREAS, as it relates to architectural services, City staff is recommending that the City contract with CPZ Architects, Inc., for a non-exclusive continuing contract for architectural services,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AS FOLLOWS:

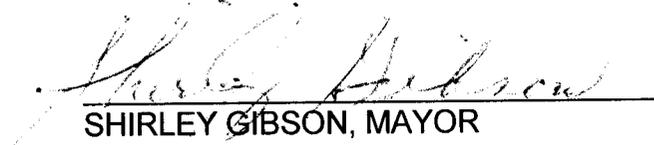


Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORIZATION. The City Council of the City of Miami Gardens hereby authorizes the City Manager to negotiate and execute a non-exclusive continuing contract with CPZ Architects, Inc., for architectural services.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON JANUARY 28, 2009.

  
SHIRLEY GIBSON, MAYOR

ATTEST:

  
RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ.  
City Attorney

SPONSORED BY: DANNY CREW, CITY MANAGER

MOVED BY: Vice Mayor Watson  
SECOND BY: Councilman Campbell

VOTE: 7-0

Mayor Shirley Gibson	<u> X </u> (Yes)	<u> </u> (No)
Vice Mayor Barbara Watson	<u> X </u> (Yes)	<u> </u> (No)
Councilman Melvin L. Bratton	<u> X </u> (Yes)	<u> </u> (No)
Councilman Aaron Campbell	<u> X </u> (Yes)	<u> </u> (No)
Councilman Oliver Gilbert, III	<u> X </u> (Yes)	<u> </u> (No)
Councilwoman Sharon Pritchett	<u> X </u> (Yes)	<u> </u> (No)
Councilman André Williams	<u> X </u> (Yes)	<u> </u> (No)

SKD/teh





## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	<i>January 28, 2009</i>		<b>Item Type:</b>	<b>Resolution</b>	<b>Ordinance</b>	<b>Other</b>	
				X			
<b>Fiscal Impact:</b>	Yes	No	<b>Ordinance Reading:</b>		<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>
	X		<b>Public Hearing:</b>		Yes	No	Yes
<b>Funding Source:</b>	<i>All City Funds</i>		<b>Advertising Requirement:</b>	Yes		No	
				X			
<b>Contract/P.O. Required:</b>	Yes	No	<b>RFP/RFQ/Bid #:</b>	<i>RFQ#08-09-006 Continuing Architectural, Engineering, Surveying &amp; Planning Services - Architectural Services</i>			
	X						
<b>Sponsor Name</b>	<i>Dr. Danny Crew, City Manager</i>		<b>Department:</b>	<i>Procurement</i>			

**Short Title:**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A NON-EXCLUSIVE CONTINUING CONTRACT WITH CPZ ARCHITECTS, INC., FOR ARCHITECTURAL SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

**Staff Summary:**

The City's current contracts for continuing professional architectural, engineering, planning services were awarded for five years and are due to expire, however the City continues to require the services of these professional consultants. Some of the projects requiring architectural services include City Hall, Fleet Facility, Parks. Staff recommends contracting with four firms for architectural services.

Staff prepared specifications to retain professional consultants to provide services required under a non-exclusive services contract. The request for qualifications was prepared in accordance with Florida Statute 287.055 Consultants' Competitive Negotiation Act. The RFQ 08-09-006 was advertised on November 16, 2008. A broadcast notice was sent to 2,998 vendors. One hundred forty proposal



packages were requested. The proposals were opened on October 16, 2008. Twenty-two proposals were received and publicity read for architectural services. A copy of the proposal document and submittals are available at the assistant to the mayor and council's office for review.

A selection/evaluation committee consisting of five two-member teams. Each team provided one score. The teams consisted of: Tom Ruiz, Public Works Director and Marianna Pitiriciu, City Engineer; Daniel Rosemond Intermin Asst. City Manager and Elizabeth Valera, Community Loan Program Manager; Vernita Nelson, Intermin Asst. City Manager; Jay Marder, Planning & Zoning Director and Bhairvi Pandya, Senior Planner; and Antranette Pierre, Special Projects Director and Jimmie Allen, Project Manager.

Each team was provided the evaluation ranking sheet, proposals, copy of the solicitation and instructions as to the ranking process. The ranking sheets were returned to procurement on November 14, 2009. At which time the scores were combined and totaled. A committee meeting was held on November 21, 2009 to discuss how many firms should be short listed. Scheduling oral presentations for architectural firms, deciding questions to ask the short listed firms were also discussed. Oral presentations were scheduled for January 6, 2009 and January 7, 2009.

The individual committee members performed site visits to projects that the short listed architectural firms had either designed and or planned. Each member received favorable remarks from the owner or the owner's representative.

Procurement sent reference checks to the references of all of the firms that were short listed. References received were all favorable.

Each firm was given the list of questions and fifteen minutes for their presentation the schedule was as follows:

<u>January 6, 2009</u>	<u>January 7, 2009</u>
Bermello Ajamil & Partners	Triangle Associates
C3TS	URS Corporation Southern
CPZ Architect, Inc.	Zysovich Architects
Spillis Candela DMJM	

Upon conclusion of the oral presentations, the committee ranked the firms for each discipline The results are attached as Exhibit B.

### **Proposed Action:**

That the City Council approve the attached resolution authorizing the City Manager to negotiate and execute a non-exclusive continuing contract with with CPZ Architect's, Inc. located in Ft. Lauderdale, FL for architectural services.



**Attachment:**

A list of proposers are attached as Exhibit A. Results from the oral presentations are attached as Exhibit B.



**CITY OF MIAMI GARDENS  
PROCUREMENT DEPARTMENT**

**EVALUATION RANKING SHEET  
RFQ#08-09-006 Continuing Architectural, Engineering, Surveying & Planning  
Oral Presentations – Architectural Firms  
January 6, 2009 & January 7, 2009**

By signing this form as an Evaluator, I certify that I have no conflict of interest

Signed \_\_\_\_\_  
Dated: \_\_\_\_\_

Company	Evidence of ability, capacity & skill of firm to perform (max. 100 pts.)	Quality, depth & scope of response (max. 125 pts.) Inc/gen approach	Successful experience & background in similar services (max. 125 pts.)	Background & experience of personnel (max. 100 pts.)	Firm(s) located in CMG (max. 25 pts.)	Firm donate local schools (max.2.5 pts)	Total (max.500 pts.)
Bermello Ajamil	76.5	90.5	104.5	84.0	0	0	356
C3TS	95.0	112.5	111.5	90.0	0	0	409
CPZ Architect	93.0	114.5	114.5	95.5	0	0	418
Spillis Candela	100.0	117.5	113.0	98.5	0	0	429
Triangle Assoc	81.0	85.0	100.5	83.0	0	0	350
URS Corp	98.0	117.5	119.0	97.0	0	0	432
Zyscovich Architect	96.5	103.5	108.5	93.0	0	0	402

Comments:

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