

RESOLUTION No. 2007-158-665

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AWARDING A BID TO ELAN LAWN AND LANDSCAPING SERVICES, INC., FOR TREE REMOVAL SERVICES IN THE AMOUNT OF \$111,270.00; AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in order to complete capital improvements at Rolling Oaks Park, it is necessary for trees to be removed from the park, and

WHEREAS, on November 23, 2005, the City issued invitation to bid No. 05-06-003, and

WHEREAS, Elan Lawn Service, LLC n/k/a Elan Landscaping Services, Inc. was the lowest, responsible bidder, and the City Manager entered into a contract with Elan Lawn Service, LLC., for this purpose, in accordance with his purchasing authority, and

WHEREAS, the City Manager anticipates exceeding his \$50,000.00 spending limit, and

WHEREAS, since the City is already under an existing contract with Elan Lawn and Landscaping Services, Inc., City staff is requesting that the City Council permit the City Manager to issue a purchase order in the amount of \$111,270.00 to Elan Lawn and Landscaping Services, Inc.,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AWARD OF BID: The City Council hereby awards a bid to Elan Lawn and Landscaping Services, Inc., in the amount of \$111,270.00 for tree removal services.

Section 3. AUTHORIZATION: The City Council of the City of Miami Gardens hereby authorizes the City Manager to issue a purchase order in the amount of \$111,270.00 to Elan Lawn and Landscaping Services, Inc.

Section 4. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON NOVEMBER 14, 2007.

ATTEST;

  
RONETTA TAYLOR, CMC, CITY CLERK

  
SHIRLEY GIBSON, MAYOR

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ.  
City Attorney

SPONSORED BY: Dr. Danny O. Crew

MOVED BY: Councilman Braynon  
SECONDED BY: Councilman Bratton

VOTE: 4-0

Mayor Shirley Gibson	<input type="checkbox"/> (Yes)	<input type="checkbox"/> (No) Not present
Vice Mayor Barbara Watson	<input checked="" type="checkbox"/> (Yes)	<input type="checkbox"/> (No)
Councilman Melvin L. Bratton	<input checked="" type="checkbox"/> (Yes)	<input type="checkbox"/> (No)
Councilman Oscar Braynon II	<input checked="" type="checkbox"/> (Yes)	<input type="checkbox"/> (No)
Councilman Aaron Campbell, Jr.	<input type="checkbox"/> (Yes)	<input type="checkbox"/> (No) Not present
Councilwoman Sharon Pritchett	<input type="checkbox"/> (Yes)	<input type="checkbox"/> (No) Not present
Councilman André Williams	<input checked="" type="checkbox"/> (Yes)	<input type="checkbox"/> (No)

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# City of Miami Gardens

1515-200 NW 167<sup>th</sup> Street  
Miami Gardens, Florida 33169



Mayor Shirley Gibson  
Vice Mayor Barbara Watson  
Councilman Melvin L. Bratton  
Councilman Aaron Campbell Jr.  
Councilwoman Sharon Pritchett  
Councilman Oscar Braynon II  
Councilman André Williams

## Agenda Cover Page

Date: **November 14, 2007**

Fiscal Impact: No  Yes

(If yes, explain in Staff Summary)

Funding Source: CIP –Myrtle Grove & Norwood (SNP)

Contract/P.O. Requirement: Yes  No

Sponsor Name/Department:

**Antranette Pierre. Capital Projects**

Public hearing

Ordinance

1st Reading

Advertising requirement: Yes No

RFP/RFQ/Bid # **ITB#05-06-003**

Quasi-Judicial

Resolution

2nd Reading

### Title

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO ELAN LAWN AND LANDSCAPING SERVICES, INC., FOR TREE REMOVAL SERVICES IN THE AMOUNT OF \$111,270.00; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE

### Staff Summary

On November 28, 2005, the City Manager awarded Elan Tree Service, LLC, located in Pembroke Pines, Florida a term contract for tree removal and pruning services on an as-needed, when-needed basis.

### Analysis:

In order to begin capital improvements at Rolling Oaks Park, city staff intends to remove existing trees in direct vicinity of the proposed construction project(s). Phase I improvements include the installation of the athletic fields and field lighting, and construction of the concession/restroom facility and parking lots—thereby, requiring several trees being removed and/or relocated.

On November 8, 2005, the City issued an invitation to bid (ITB) for tree removal and pruning services for several city projects. A broadcast notice was sent to 292 vendors. Nineteen bid packages were requested. The bids were opened on November 23, 2005. Six bids were received and publicly read. The bid established a term contract for one year, with the option to renew annually for a maximum of two years. The contract was awarded to the lowest, responsive responsible bidder, Elan Tree Service, LLC. The contract itself had not received Council approval as prior work orders had not exceeded the City Manager's spending authority. (A copy of the proposal document and submittals are available at the assistant to the mayor and council's office for review.)

**J-8) CONSENT AGENDA  
RESOLUTION  
ELAN LAWN & LANDSCAPING**

Elan Tree Services (Elan) is authorized via existing city contract to perform tree removal services at various city locations for Parks and Public Works Departments, on an as-needed basis. In accordance with the bid document, Elan provided cost quotations based on the diameter and height of the trees. Based on the city's calculations, the service should cost \$111,270. Copy of the calculated quotation is attached as Exhibit "A".

**Recommendation:**

It is recommended that the City Council approve the attached resolution authorizing the City Manager to issue a purchase order to Elan Tree Service for tree removal service in accordance with the City's Invitation to Bid #05-06-003 for tree removal and pruning service specifications.

**Exhibit A**

**Tree Removal and Pruning Services  
as per ITB# 05-06-003  
November 23, 2005**

Rolling Oaks Park:

(Sections are detailed in landscape elevation plan marked LE1.)

Section LE2		Removal	Grinding
< 17"	6	\$870	\$714
18" -36"	1	\$360	\$252
> 37"	0	\$0	\$0
		\$1230	\$966

Section LE3		Removal	Grinding
< 17"	6	\$870	\$714
18" -36"	7	2,520	1,764
> 37"	1	720	259
Subtotal		\$4,110	\$2,737

Section LE4		Removal	Grinding
< 17"	59	\$204	\$,7021
18" -36"	43	15,480	10,836
> 37"	0	0	\$0
Subtotal		\$15,684	\$17,857

Section LE5		Removal	Grinding
< 17"	37	\$5,365	\$4,403
18" -36"	66	23,760	16,632
> 37"	11	7,920	3,850
Subtotal		\$37,045	\$24,885

Section LE6		Removal	Grinding
< 17"	14	\$2,030	\$1,666
18" -36"	5	1,800	1,260
> 37"	0	0	0
Subtotal		\$3,830	\$2,926

\$61,899      \$49,371      = \$111,270