RESOLUTION No. **2007-103-610**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER IN THE AMOUNT OF $162,938.90 TO GEC ASSOCIATES, INC., IN ACCORDANCE WITH THE CITY OF MIAMI'S JOC CONTRACT FOR RENOVATIONS TO PORTIONS OF THE NEW POLICE DEPARTMENT FACILITY; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has recently purchased an improved property for the purpose of establishing a police force facility, and

WHEREAS, the City staff has provided for a phased-improvement program, including both design and build-out, and

WHEREAS, it is appropriate to complete light office renovations in areas which will facilitate the orderly and timely commencement of police operations, and thereby eliminate the need to lease space, achieve cost-savings and ensure timely project implementation, and

WHEREAS, the City of Miami issued a bid for Job Order Contracts ("JOC") and awarded contract opportunities to various general contractors for vertical construction and renovation and horizontal construction and renovation, and

WHEREAS, such awards are based upon qualifications, experience and the adjustment factor for cost, and

WHEREAS, the City of Miami JOC contemplates co-municipal utilization, and

WHEREAS, based upon the terms of the JOC Contact, the cost of the project, awarded to GEC Associates, Inc., located in Doral, Florida, will be $162,938.90 for the renovations of the building, according to the design therefor prepared,

Resolution No. 2007-103-610

Councilman André Williams	_x_(Yes)	___(No)
Councilwoman Sharon Pritchett	____(Yes)	___(No) Not present
Councilwoman Barbara Watson	_x_(Yes)	___(No)

JCB/teh
261748_1.DOC

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORIZATION: The City Council of the City of Miami Gardens, Florida, authorizes the City Manager to issue a purchase order in the amount of $162,938.90 to GEC Associates, Inc., for renovations to portions of the new Police Department facility, in accordance with the City of Miami's JOC Contract.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON JULY 11, 2007.

ATTEST:

SHIRLEY GIBSON, MAYOR

RONETTA TAYLOR, CMC, CITY CLERK

Prepared by JAMES C. BRADY, ESQ.
Assistant City Attorney

SPONSORED BY: HORACE MCHUGH, ASSISTANT CITY MANAGER

MOVED BY: Vice Mayor Braynon
SECONDED BY: Councilman Campbell

VOTE: 6-0

Mayor Shirley Gibson	x (Yes)	___(No)
Vice Mayor Oscar Braynon, II	x (Yes)	___(No)
Councilman Melvin L. Bratton	x (Yes)	___(No)
Councilman Aaron Campbell	x (Yes)	___(No)

City of Miami Gardens

1515-200 NW 167th Street
Miami Gardens, Florida 33169

Mayor Shirley Gibson
Vice Mayor Oscar Braynon II
Councilman Melvin L. Bratton
Councilman Aaron Campbell Jr.
Councilwoman Sharon Pritchett
Councilwoman Barbara Watson
Councilman André Williams

Agenda Cover Page

Date: July 11, 2007
Fiscal Impact: No □ Yes **X**
(If yes, explain in Staff Summary)
Funding Source: **Building Bond**
Contract/P.O. Requirement: Yes **X** No□
Sponsor Name/Department:
Danny Crew, City Manager

Public hearing □ Quasi-Judicial □
Ordinance □ Resolution **X**
1st Reading □ 2nd Reading □
Advertising requirement: Yes □ No **X**
RFP/RFQ/Bid **#City of Miami Bid#04-05-048**

Title

A resolution of the City Council of the City of Miami Gardens, Florida, authorizing the City Manager to issue a purchase order in the amount of $162,938.90 to GEC Associates, Inc., in accordance with the City of Miami's JOC contract for renovations to portions of the new Police Department facility; providing for adoptions of representations; providing an effective date.

Staff Summary

On April 11, 2007, City Council authorized the purchase of property to house the Police Department and all services related to the operation of that department. The previous owners of the property operated a telecommunications company whose office configuration is not fully conducive to all the functions required for a police department. Staff contacted one of our contracted Architectural firms to inquire as to an estimated time frame and cost to provide design and construction documents to renovate. The time frame for full design and build-out by the Architect compromised our timeline of partially occupying the building by July 10, 2007 to start training and network development.

In order to expedite usage of the building, we divided the scope of work into two sections. The first was the light office renovations in areas that were needed immediately and the second was for the portions of the building which would not be required until December 1, 2007, (i.e. interview rooms, sallie port, holding area, locker and shower areas etc.). We directed the architectural firm to provide the design and construction documents for the portions needed in December 2007 and agreed to work with a separate general contracting firm to complete light office renovations in the areas required immediately. We determined that this approach would eliminate the need to lease space, recognize a cost savings, and ensure timely project implementation.

J-3) CONSENT AGENDA
RESOLUTION
GEC ASSOCIATES, INC.

Analysis:

The City of Miami issued a bid for Job Order Contracts (JOC) and awarded to general contractors for vertical construction & renovation and horizontal construction & renovation. The award is based on qualifications, experience, and the adjustment factor or cost. The terms and conditions of this contract allow other governmental municipalities to utilize it. The JOC contract requires the contractor to furnish all services such as shop drawings, samples, materials, transportation, supervision, labor and equipment needed to perform the work designated by the City. This contract (Exhibit 1) was awarded in April 2005 for an initial term of 24 months with three additional twelve month renewals. Each renewal allows for an economic price adjustment measured by the Construction Cost Index (CCI). The contract is currently in the first renewal. The current adjustment factor for GEC Associates, Inc. is 1.0852. Julie-Ann, Assistant to the Mayor and Council, has a copy of the City of Miami Job Order Contract for your review.

Staff contacted the first awarded contractor, GEC Associates, Inc. located in Doral, Florida to provide us with a quotation per the terms and conditions of the JOC contract to renovate the areas of the building that will be occupied first (i.e. training room, restrooms, computer area, etc.)

GEC Associates, Inc. provided a quotation (Exhibit 2) to renovate the areas of the building that would be needed immediately, including the records room, bathrooms, eliminate and add doors, eliminate and add walls, and renovate the kitchen area for a total amount of $162,938.90. Funding for the renovation is available from the building bond.

Recommendation:

We recommend that the City Council approve the attached resolution authorizing the City Manager to issue a purchase order in accordance with the City of Miami's JOC contract to GEC Associates, Inc. in the amount of $162,938.90 for the renovations of the police building.

AGENDA ITEM SUMMARY FORM

FILE ID: 05-00399

Date: 4/28/2005 **Requesting Department:** Capital Improvts & Transport

Commission Meeting Date: 5/12/2005 **District Impacted:** All

Type: ☒ Resolution ☐ Ordinance ☐ Emergency Ordinance ☐ Discussion Item

☐ Other _____

Subject: Award of Bid to multiple contractors for City of Miami Job Order Contracts, authorization to execute contracts

Purpose of Item:

To award sixteen (16) contracts, eight (8) for horizontal construction and eight (8) for vertical construction, for the implementation of various capital improvement projects throughout the City, and to authorize the City Manager to execute agreements with each of the awarded contractors

Background Information:

On July 29, 2004, the Miami City Commission adopted Resolution No. 04-0516, subsequently amended by R 04-0699 and 04-0790, allowing the Administration to establish a Job Order Contracting ("JOC") program with seven (7) contractors pursuant to a competitively bid City of Miami Beach Bids/Contracts Nos. 12-03/04, 13-03/04, and 14-03/04. Under a JOC construction system, the contracts provide a firm fixed price and a multiplier for an indefinite quantity of thousands of construction activities, upon which individual construction assignments are made to selected contractors for specific projects or jobs based the quantities derived from completed construction drawings.

The Capital Improvement & Transportation Department has documented the continued need for timely and cost effectively procurement of maintenance and construction services for capital projects, particularly for the expenditure of Homeland Defense Neighborhood Improvement Bond proceeds, first series. The Administration issued Bid No. 04-05-048 on April 13, 2005 for new City of Miami JOC contracts for both vertical (building) and horizontal (right-of-way) construction, and twenty-two (22) responsive bids were received on April 13, 2005.

The City Manager and the Director of the Department of Capital Improvements and Transportation recommend that contracts be awarded to and executed with the sixteen (16) lowest responsive and responsible bidders to be utilized for various capital projects. A form agreement is attached that details the terms and conditions of each JOC contract, which have a term of 12 months or a specified maximum value, whichever is reached earliest. The maximum term is five (5) years or 5 times the specified value, again, whichever is reached earliest. Award at this time is recommended at 24 months or 2 times the specified value.

Budget Impact Analysis

NO **Is this item related to revenue?**

YES **Is this item an expenditure? If so, please identify funding source below.**

General Account No: _____

Special Revenue Account No: _____

CIP Project No: Various

YES **Is this item funded by Homeland Defense/Neighborhood Improvement Bonds?**

Start Up Capital Cost: _____
Maintenance Cost: _____
Total Fiscal Impact: _____

Final Approvals
(SIGN AND DATE)

CIP _____ 5-2-05
If using or receiving capital funds
Grants _____
Purchasing _____
Chief _____

Budget _____
Risk Management _____
Dept. Director _____
City Manager _____

Proposal - Category Summary

Submitted By: GEC Associates, Inc
9487 NW 12 St
Miami, Fl 33172

JOC Master Contract: 04-05-048A

Project Duration:

COST BREAKDOWN (by Category Section)	Total
Category - 01 Miscellaneous	3,099.73
Category - 01 Room 105	2,360.95
Category - 02 Record Room	1,115.90
Category - 03 Create Room 146	1,528.51
Category - 04 Renovate Bathrooms 156 & 157	60,321.53
Category - 05 Eliminate Door and Add Wall	201.63
Category - 06 Sawcut Opening and Add Door	2,329.68
Category - 07 Renovate Kitchen	9,653.14
Category - 08 Renovate Bathroom 166	5,451.45
Category - 09 Add wall between 124 & 123	1,744.60
Category - 10 Renovate Bathrooms 113 & 114	11,351.25
Category - 11 Renovate Kitchen 112	11,815.02
Category - 12 Change Exterior Doors	40,675.07
Category - 13 Additional Bathrooms	11,290.44
Job Order Proposal Total	**162,938.90**

This work order proposal total represents the correct total for the proposal Any discrepancy between line totals. sub-totals and the proposal total is due to rounding of the line totals and sub-totals

Proposal Checklist

- [ ] Detailed Cost Proposal
- [ ] Non-Prepriced Backup
- [ ] Computer Disk/Electronically
- [ ] Drawings/Submittals
- [ ] Construction Schedule
- [ ] Subcontract Plan/Self Performance

Date